

PRESCREEN REQUEST FORM

October 2010 Certified Health Education Specialist (CHES) Exam

Prescreen Deadline: August 1, 2010

(Evaluations for this service are accepted May 1 – August 1)



PRESCREEN SERVICE is an *optional* service provided by NCHEC to anyone **UNSURE** of academic eligibility, and involves a thorough review of official transcripts.

Please complete this form and return with all required information. Please print legibly.

Name _____
Salutation First/Given MI Last Maiden

Social Security # _____ **Date of birth** _____ **Female** **Male**

Job title _____ **Required for Job:** Yes _____ No _____

Address _____
Number & Street Apartment #

_____ *City/Town State Country ZIP/Postal Code*

Home Phone (_____) _____ **Work Phone** (_____) _____

Email Address _____

ACADEMIC BACKGROUND

STUDENT STATUS

Are you currently a student? YES NO **Graduation Date:** _____
*mm/dd/yyyy***

Are you a full time student? (9 credits or more) YES NO

Transcript(s) for eligibility review:

Degree Year	Degree Awarded (to be awarded)	Major Code/Name (see Degree Codes)	Institution/School Code/Name (see School Codes)

Other Degrees Received:

IMPORTANT NOTE: Please include official transcript(s) from **ALL** degree programs. Online/Web transcripts are not accepted. If you are enrolled in a degree program, send the latest transcript and include a brief description of courses still needed for completion of your degree.

PAYMENT

Payment method (Make checks payable to NCHEC) :
Company Check _____ Personal Check _____ Money Order/Bank Check _____
(There will be a \$25 fee for all checks returned to NCHEC)

FEE: \$25.00*

Credit Card Type: Visa MasterCard American Express Discover

Card No: _____ Exp. Date _____

Name on Card: _____

Billing Address (if different from above) _____

Signature: _____ **Date:** _____ **Phone:** _____

*If you are declared eligible for the exam, the \$25 fee is applied towards your registration fee. The pre-screen fee is non-refundable

UPON REVIEW OF YOUR TRANSCRIPTS, YOU WILL BE NOTIFIED OF ELIGIBILITY IN WRITING

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